

**Beaver Dam Unified School District  
Board of Education Minutes**

**March 12, 2012**

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Marge Jorgensen. Board members present were Bev Beal-Loeck, Kim Darst, Dan Feuling, Marge Jorgensen, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Board members absent were Jean Hill.

President, Marge Jorgensen, led in the Pledge of Allegiance.

Darst moved, Tyjeski seconded, to approve the minutes from the regular meeting on February 20, 2012, and special meetings on March 1 and March 5, 2012 as presented.

The motion was adopted by unanimous vote.

Ms. Jorgensen welcomed visitors.

There were no requests from the public to participate in public comment.

Tyjeski, at the request of the President, announced the board may move into closed session following the regular meeting in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discuss the possible resignation of the Lincoln Elementary School Principal. The meeting will reconvene into open session for the possible transaction of business and adjournment.

Beal-Loeck moved, Spielman seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Ms. Laura Maron, Wilson Elementary School Principal, presented a request for the fifth grade students from Wilson, Lincoln, and South Beaver Dam elementary schools to take their annual overnight trip to the MacKenzie Center in Poynette

Tyjeski moved, Beal-Loeck seconded, to approve the fifth grade students annual overnight trip to the MacKenzie Center in Poynette, WI.

The motion was adopted by unanimous vote.

Mr. Bill Greymont, High School Associate Principal Co-curriculars, presented a request to authorize the girls hockey co-op program for the 2012-13 and 2013-14 school years with the addition of Columbus High School for the next two years. The co-op program will also include Randolph High School and Wayland Academy. The cost of the program is projected to be \$15,100, which will be shared with the other school districts.

There was discussion regarding cost per student, billing of the schools in the co-op, fundraising, budgeted funds, and participation numbers.

Tyjeski moved, Beal-Loeck seconded, to authorize the girls hockey co-op program as presented.

The motion was adopted by the following vote: Ayes – Darst, Feuling, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. No-None.

Mr. Andrew Sarnow, Director of Business Services, provided an update on the possibility of outsourcing the management of nutritional services. In the absence of the Director of Nutritional Services, he recommended not contracting out management services for the remainder of the school year. Request for proposals have been edited and will be sent to the DPI for approval for the management to be contracted out beginning in Summer.

Mr. Steve Vessey, Superintendent, explained the issues for exploring outsourcing are to provide wholesale better menus for elementary schools, better buying power, and professional management for food service and training. The district is not looking to outsource or replace current staff. It's management only. As staff leave, then the contracted company will hire staff.

Mr. Mark DiStefano, High School Principal, presented student proposals for youth options for the first semester of the 2012-13 school year. There are 28 requests from 23 students.

Panzer moved, Tyjeski seconded, to approve the youth option requests for semester 1 of the 2012-13 school year as presented.

The motion was adopted by the following vote: Ayes – Feuling, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Darst. No-None.

Mr. DiStefano presented student requests for early graduation for next school year. These are for early graduation at the end of 1<sup>st</sup> semester for the 2012-13 school year.

Tyjeski moved, Panzer seconded, to approve the requests for early graduation requests for the 2012-13 school year as presented.

The motion was adopted by unanimous vote.

Mr. Steve Vessey, Superintendent, shared information regarding a non-discrimination audit the district is completing for the Wisconsin Department of Public Instruction. The final report will require board action.

Mr. Vessey presented the Feasibility Study timeline for discussion. He added meetings with some of the schools to the original timeline. It outlines the meetings through June.

There was discussion regarding the critical issue at the Middle School and working through the process with Plunkett and Raysich.

Discussion also focused on the feasibility information being on the district website and also providing additional Middle School project info at the April regular board meeting.

Mr. Vessey recognized the High School boy's and girl's basketball teams for winning the regional championships. He shared that they are student athletes, with high GPAs, many members on honor roll and seniors registered for college.

Ms. Tyjeski said the Spring play "12 Angry Jurors" was a great production. She also commended all the volunteers who worked with solo and ensemble. The students did a great job and the band directors did a great job of organizing it.

Mr. Chad Prieve, Chairperson of the Accountability Committee, reported that the committee met on February 27<sup>th</sup> and received a staffing plan timeline. Further updates will be provided to the entire board, with approval requested in May. The committee discussed reducing staffing by \$300K-\$400K for next year. The committee also discussed outsourcing of the food service program and decided to continue the discussion with the entire board at the March regular monthly meeting. The next meeting will be on March 26 at 5:30 p.m.

Mr. Vessey said the mid-year goals report will be discussed with administrators at the March 26<sup>th</sup> meeting. The current projected deficit for next year is \$1.2M. For staffing, there is one partial layoff and staff will be shifted to cover the positions of retiring staff.

Ms. Bev Beal-Loeck, Chairperson of the Planning Committee, reported that the committee met on February 27<sup>th</sup> and discussed an employee handbook, including a completion and communication timeline, the difference between compensation and benefits and the roles of those involved with the handbook. Staff handbook updates will be forthcoming. The committee also received information regarding the transportation contract timelines and discussed bidding out services. The committee will not meet in March. There will be a board workshop for all board members on March 28<sup>th</sup> to discuss funding options for feasibility study options.

Board members shared information from the State Education Convention they attended in January. They attended sessions on school finance, communication, math proficiency, and technology. They also attended student music and art presentations, along with a student presentation of a 21<sup>st</sup> Century school design.

Mr. Vessey shared that he attended a session on school goals reports and is gathering information to improve the goals report.

Tyjeski moved, Darst seconded, to approve the following retirements/resignations: Angie Pitterle—Grade 1 Teacher—South Beaver Dam Elementary School (Resignation effective end of the 2011-12 school year); Judy Spinler—Teacher Assistant—Wilson Elementary School (Retirement effective 6/5/12); Beth Ehlenfeldt—Teaching Assistant/Tutor—High School (Retirement effective end of the 2011-12 school year); Alisha Toellner—Special Education Teacher—Middle School (Resignation effective end of the 2011-12 school year); and Meg Foerster—21<sup>st</sup> CCLC Grant Coordinator—Jefferson Elementary School (Resignation effective end of the 2011-12 school year).

The motion was adopted by unanimous vote.

Mr. Vessey requested to remove item c from the leave of absence requests.

Panzer moved, Tyjeski seconded, to approve the following leave of absence requests: Jane Randerson–Literacy Support Teacher–Jefferson & Washington Elementary Schools (Leave August 2012-June 2013) and Nicole Cahen–Health Teacher–Middle School (Sabbatical for the 2012-2013 school year).

The motion was adopted by unanimous vote.

Beal-Loeck moved, Darst seconded, to approve the following appointments: Stephanie Ziegler–Social Studies Teacher–High School (LTE–55 days); Jerry Nelson–Food Service–High School (LTE); and Jill Koenings-Special Education Teacher Assistant-High School (LTE).

The motion was adopted by the following vote: Ayes – Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Darst, and Feuling. No-None.

Tyjeski moved, Beal-Loeck seconded, to approve the following final notice of non-renewals-LTEs: Stephanie Ziegler–Social Studies Teacher–High School (LTE–55 days).

The motion was adopted by unanimous vote.

Panzer moved, Tyjeski seconded, to approve the following preliminary notice of layoff: Paul Loebel–Technology Education Teacher–High School (17% Layoff).

The motion was adopted by unanimous vote.

Mr. Vessey presented a recommendation for Michelle Falkinham, Joanne Tyjeski, and him to serve as the Board Canvassers for the April board election with Lila Repinski as an alternate.

Beal-Loeck moved, Panzer seconded, to approve the board canvassers as presented.

The motion was adopted by unanimous vote.

Mr. Vessey presented the new board policies for first reading. He explained the policies have been reviewed and are ready for first reading. They are in line with the DPI requirements, Federal and State Statutes, and are approved by legal services. The draft policies include a list of the changes. The policies will be presented for adoption at the April regular board meeting. A final copy will be available in May. Any members of the public interested in reviewing them or some of them can contact the district office.

Beal-Loeck moved, Darst seconded, to approve the payment of financial claims (Voucher #35, #36, and #37) for Net Payroll, Payroll Related Voucher, Payroll Taxes, WI Retirement (Admin), WI Retirement, Trust Advantage, BDEA, and District Insurance for a total of \$3,158,446.77 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Ayes – Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Darst, Hill, and Jorgensen. No-None.

Tyjeski moved, Spielman seconded, the board move into closed session in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has

jurisdiction or exercises responsibility; specifically to discuss the possible resignation of the Lincoln Elementary School Principal. The meeting will reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: Ayes – Prieve, Spielman, Tyjeski, Beal-Loeck, Darst, Feuling, Jorgensen, and Panzer. Nays - None.

During closed session, the resignation of the Lincoln Elementary School Principal was discussed. No action was taken.

Prieve moved, Tyjeski seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Spielman moved, Prieve seconded, to approve the resignation of Tonya Gubin-Lincoln Elementary School Principal effective June 30, 2012.

The motion was adopted by unanimous vote.

Spielman moved, Beal-Loeck seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 8:18 p.m.

/s/  
*Marge Jorgensen, President*

/s/  
*Joanne Tyjeski, Clerk*